



Rent-A-Nerd®

Ridding the world of lousy technology service.

December 20, 2020

Rent-A-Nerd COVID-19 Safety Plan

To help ensure that our staff, and clients, are as safe as possible:

- All staff must use the BC COVID-19 self-assessment tool daily before work (<https://bc.thrive.health/covid19/en>) and are expected to stay home if they are experiencing COVID-19 symptoms.
- If at any time while working, a staff member experiences any change in their health status, they are required to repeat the use of the BC COVID-19 self-assessment tool and follow its advice.
- All staff will practice proper hand hygiene protocols throughout the day including frequent handwashing or utilizing hand sanitizer if washing is not possible.
- All staff, and visitors, are expected to wash their hands upon arrival in the Rent-A-Nerd office.
- All surfaces including tables, chairs, desks, tools, kitchen equipment, computers, doors, door handles, and similar surfaces that are touched by multiple people, must be wiped down throughout the day.
- Masks must be worn in common areas of the office.
- A minimum physical distance between all individuals of 2m must always be in place. Be especially conscious of not crowding in common areas such as elevators, lobbies, hallways, stairwells, corridors, bathrooms, meeting rooms, or kitchens.
- If the minimum physical distance is not possible, and in all common indoor office areas, staff must wear a nose & mouth covering.
- When working outside of the Rent-A-Nerd office, staff are expected to, at a minimum, follow the COVID-19 Safety Plan that is in use at that location. Staff may take additional steps above this, at their discretion, to protect their own safety.
- Any questions concerning our COVID-19 Safety Plan should be directed to People & Culture.